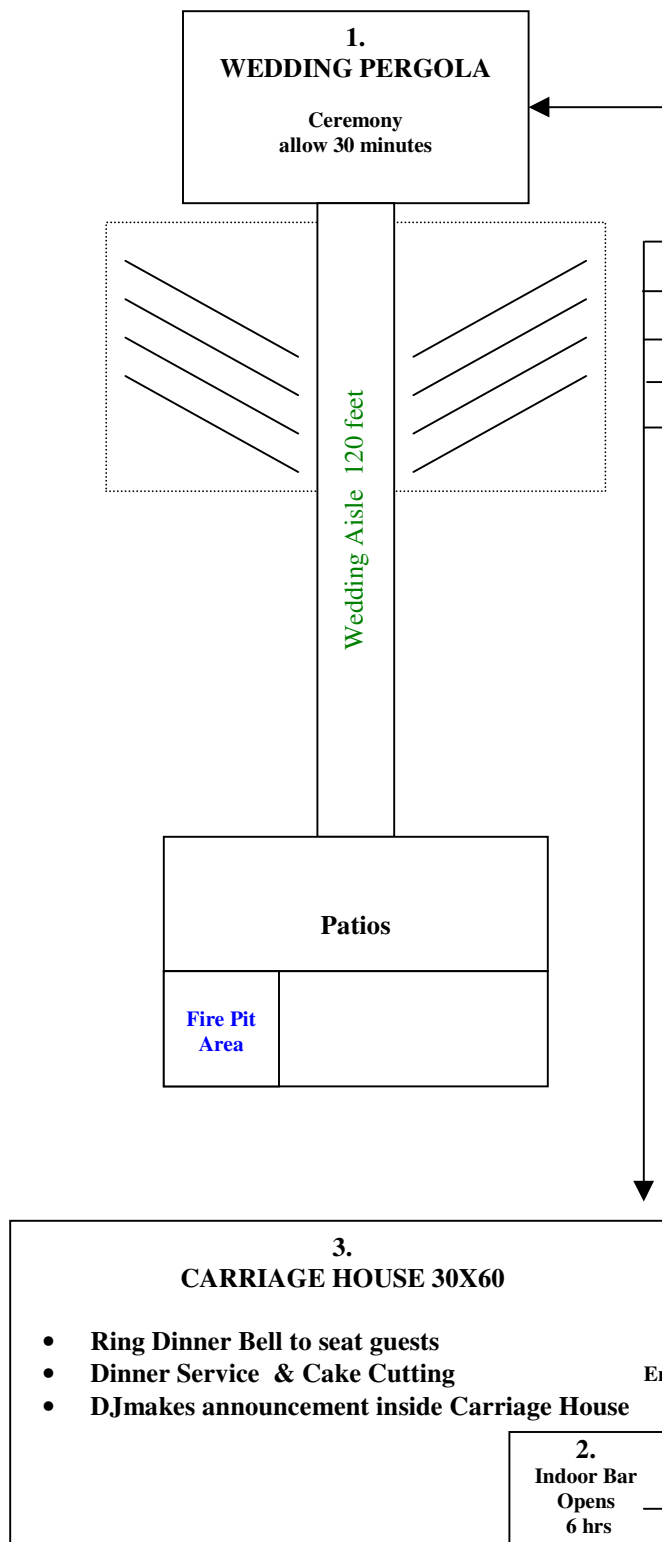


# Anatomy of a CARRIAGE HOUSE WEDDING



## BASIC TIMELINE

(Insert your times as needed; allowing six hours for your event from bar opening time to closing time)

- 1:00 PM Hospitality House 4 hrs prior to ceremony
- 5:00 PM Ceremony: allow ½ hour
- 5:30 PM Bar Opens: ½ hour after ceremony
- 5:30 PM Pass Hors: ½ hr after ceremony
- 6:00 PM Ring dinner bell to seat guests
- 6:20 PM Bride & Groom grand entrance
- 6:20 PM Toast to Bride & Groom
- 6:40 PM Dinner Service
- 8:00 PM Cake Cutting
- 8:15 PM DJ announces first dance in gazebo
- 8:30 PM First Dance in gazebo
- 8:30 PM Dance Party
- 11:30 PM Both Bars close; 45 minutes to pack up
- 12:15 PM Building & Property closes

## Two Planning Meetings with Wellers

### 90-day Planning Meeting: 90-days prior to wedding

- Complete 90-day Worksheet in Event Planner
- Approximate Guest Count
- Pay 2/3 Invoice

### Final Meeting: one week prior to wedding:

- Need final seating diagram
- Need Bartender Payment check
- Pay final balance