



CEREMONY GUIDELINES

Celebrating the marriage of

_____ & _____

Our Rehearsal Date _____ Time _____

Ceremony Grounds at Wellers

- East Ceremony Grounds (Raisin River Room) _____
- West Ceremony Grounds (Carriage House) _____

Other Location _____

Our Rehearsal Contact _____ cell # _____

WELLERS

555 W Michigan Avenue
Saline, Michigan 48176

THURSDAY REHEARSAL GUIDELINES

THURSDAY REHEARSAL BASICS

- This planner is to guide you in planning your rehearsal and ceremony. *Wellers does not oversee rehearsals or actual Ceremonies.*
- DJ does not usually come to the rehearsal.
- Restrooms are available at the back of the Carriage House during rehearsals
- **Rehearsal Times: Friday weddings rehearse on Thursday at 4 PM; Saturday wedding rehearse on Thursday @ 6 PM**
- **Ceremony Time: Raisin River Room 4 PM Ceremony Carriage House 5 PM Ceremony**

DAY OF WEDDING

1. Who is helping to set up decorations _____ Day _____ Time _____
2. Bridal Party is getting ready at:
 - Wellers Hospitality House: **113 W Mc Kay St Saline, MI 48176** Opens at _____ Closes at _____ Hair & Make up Time _____
 - Other Location _____ Address: _____ Time _____
3. Groomsmen are getting ready at: _____ Address: _____ Time _____
4. Are you doing a First Look? With Father _____ with Groom Location _____ Time: _____
5. Photographer: _____ From _____ PM until _____ PM
6. Hotel or other? _____ Address: _____ Time _____
7. Shuttle Pick Up /Drop off Time _____ PM & _____ PM Shuttle pick up at end of party pick-up time _____ & _____ PM
8. Who is bringing the wedding rings _____ Who is bringing marriage license _____

ARRIVAL TIMES DAY OF WEDDING AT CEREMONY SITE

Arrival times at Wellers on the day of your wedding:

- DJ / Music Arrival Time: _____ at Wellers (R
- Photographer Arrival Time: _____ Where? _____ End Time _____ PM
- Officiant: Arrival Time: _____ at Wellers
- Parents & family members: Arrival Time: _____ at Wellers
- Groom & Grooms Men: Arrival Time: _____ Location _____
- Brides Maids: Arrival Time: _____ Location _____ PM
- Flower girl and Ring Bearer: Arrival Time: _____
- Bride & Brides Maids Arrival Time: _____ at Wellers

AFTER THE CEREMONY

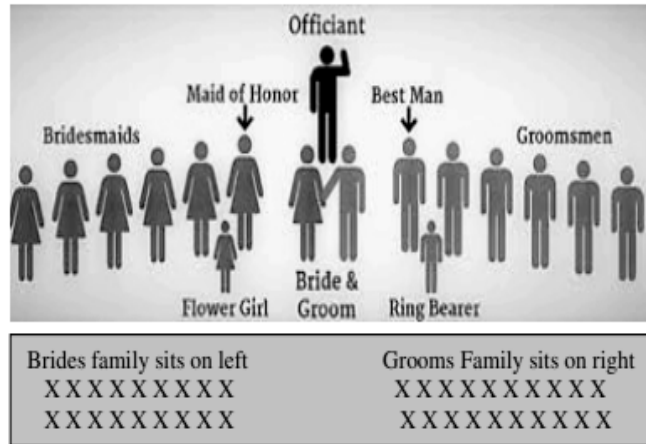
- Wedding party should remain at ceremony area for pictures after ceremony for pictures
- Guests will be seated in room for dinner at _____ PM
- Bride & Groom & wedding party Grand Entrance at _____ PM Who is toasting _____
- Where and when are you signing marriage license after ceremony? _____

AFTER THE RECEPTION Bar Closes & Music Stops: **Raisin River Room 10:30 pm Carriage House 11:30 pm**

- Who is helping with tear-down: _____
You have one hour for tear-down. All decoration and empty dessert boxes etc must go with someone at the end of the night.
- Afterglow party location _____ Time _____ Details _____
- Who is taking leftover alcohol _____ cell _____
- Who is doing final sweep of room? _____ Taking gifts _____ Envelopes _____
- What kind of "send off" _____ at _____ PM

WEDDING PROCESSIONAL

WHERE to STAND at the ALTAR



CEREMONY TIME _____ PM

TRADITIONAL CEREMONY WALK

Wedding song _____ starts at _____ PM

- Officiant stands at altar (Does not walk down aisle)
- Groom and Best man stand at altar
- The maid or Matron of Honor walks alone
- Bridesmaids and Groom's Men walk down aisle in pairs; or if not paired as a single. **women to left; men to right**
- The ring bearer walks alone followed by the flower girl. If they are very young they may walk together.
- The bride and her father proceed with the bride on the father's right arm The bride goes to the left facing officiant
- Father of bride drops bride off at altar then takes his seat in front row with his family

POSITIONS AT ALTAR

Names

- | | | |
|----------|---------------|---|
| 1. _____ | Officiant | Stands in middle |
| 2. _____ | Groom | Stands on right facing officiant |
| 3. _____ | Bride | Stands on left facing officiant |
| 4. _____ | Maid of Honor | Stands to left of bride |
| 5. _____ | Bride's Maids | Stands to left of bride & maid of honor |
| 6. _____ | Best Man | Stands to right of groom |
| 7. _____ | Groom's Men | Stands to right of groom & best man |
| 8. _____ | Ring Bearer | Stands to right of groom's men |
| 9. _____ | Flower Girl | Stands to right of groom & best man |