

Client Fill-In Carly Densmore & Brad Madsen

Friday 7/10/2026

CustomerID	071026CH	EventID: 11303	Adults	125	Ceremony Time - WG	5:00 PM	Dinner Time - KIT	7:00 PM
EventDate	7/10/2026		Children	0	Indoor Bar Opens - C	5:30 PM	Cake Cutting Time - K	8:15 PM
Client	Carly Densmore & Brad Madsen		Other	0	Seat Guests - Ring Bell	6:00 PM	Indoor Bar Closes - C	11:30 PM
Banner	Carly & Brad		SeatCnt	125	Rolls on tables when g	6:00 PM		
Room(s)	CH ROOM		PrepCnt	125	Salads served at tables	6:00 PM		
MainContact	Peter c 248-210-9700 / Nancy				Bride & groom grand	6:30 PM		
BarContact	FOB Greg -248-330-3219				Toast Time - CH	6:45 PM		

Carriage House

Set Up OF ROOM

ROOM OPENS FOR DECORA	4:55 pm
Headtable:Table Sizes Needed	1-4ft / 2- 8ft
Number of Chairs at Head Table	18
Large Floor-Easel in Entry	

TBD

BAR - SETUP

Event Insurance Company	TBD
Event Insurance Policy #	TBD
Non Alcoholic Beverage Service	Yes
BAR CONTACT Name & cell:	FOB Greg -248-330-3219
Indoor Bar Opens	5:30 pm
Indoor Bar Closes	11:30 pm
# Bartenders Indoor Bar	1- 8hr
Outdoor Bar Opens	5:30 PM
# Bartenders Outdoor Bar	2 - 8hr
Beer: # Kegs CH	tbd
Liquor	Yes
Wine: Red at Bar	Yes
Wine: White at Bar	Yes
Toast Time	6:45 pm
Toast with whatever guests are dr	Yes
Champagne Bottle at each Table	No
Champagne for Head Table Only	No
Champagne: Pour at Head Table	No
Tip Jar Allowed	Yes
Iced Water, Iced Tea, Lemonade	Yes
Water Pitcher at each Table	Yes

BAR - GLASSES

CH: GLASS Bar through dinner	Yes
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BAR - OUTDOOR ONLY

Outdoor Bar Set-Up	yes
All Plastic- No glass allowed at o	Yes
Liquor	Yes

EVENT - TABLE INFO

Napkin Color	Ivory
Picking up napkins to fold	N
Bringing own table numbers	No
Children Under 5	Yes
Highchair : Quantity	

TBD

Boosters: Quantity	
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TBD

Wellers Farm Lanterns \$5	
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Helen

EVENT - CHINA AND GLASSWARE

Dinner Plates	Yes
Salad Plates	Yes
Olive Oil Plates	Yes
Bread Plates	Yes
Champagne Glasses at All Tables	No

Carriage House

EVENT - CHINA AND GLASSWARE

Champagne Glasses at Head Tabl	NO
Champagne Glasses at Head Tabl	NO

EVENT - SPECIAL ITEMS

SALES DISCUSSION

Who is setting up florals?	Helen Miller
Room open for set up day of	3:00 pm
Officiant	Gage
Discuss floral arrangements:	Yes
Florist	Flowers & Such
Florist must take trash & packagi	Flowers & Such
Baker	Traverse City Pies
Sheetcakes being brought in	n
DJ Services	Muzak
Holding area for bridal party CH	CH SUNROOM
Photographer	Patrick Able
Name of Hotel	Hampton Inn
Shuttle service: Company	Hampton Inn
Name of Person taking gifts	Blair
Person getting envelopes	Blair
Rehearsal dinner Location?	Salt
Bartender payments	3
Who is taking leftover alcohol	FOB Greg -248-330-3219

BARTENDERS

- 3:30 PM Casey Hirth
- 3:30 PM Cody Lamontagne
- 3:30 PM Marybeth Smith

Waitstaff

- 4:30 PM Ava Nowatzeke
- 4:30 PM Gwenn Hollister
- 4:30 PM Martha Ionita

Gazebo

GAZEBO OPTIONS

EVENT - TABLE INFO

EVENT - SPECIAL ITEMS

Kitchen

EVENT - MENU

Hors d'oeuvres yes or no	Yes
Pass Hors Time	5:30 pm
Hors D'oeuvre	Pear & Brie Wrapped in Phyllo
Hors D'oeuvre 1	Bruschetta with Tomatoes, Basil & Garlic
Hors D'oeuvre 2	Chicken Quesadilla Trumpets

Kitchen

EVENT - MENU

Seat Guests - Ring Bell at this ti	6:00 pm
Rolls on tables when guests are s	6:00 pm
Salads served at tables with rolls	6:00 pm
B&G cut cake at grand entrance	

Bridal Party seat themselves at 6:15 pm

Bride & groom grand entrance	6:30 pm
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B&G grand entrance alone

DJ Announcing entire wedding p	No
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Toast Time	6:45 pm
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Number people toasting?	3
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1. MOH 2 BM 3 FOB

Time scheduled for toasts	15 MIN
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Prayer Time	No
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Dinner Time	7:00 pm
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Menu Name	The Feast
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Entrée 1	Black Angus Prime Rib with Au Jus
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Entrée 2	Lightly Breaded Chicken Breasts with Lemon-Caper Sauce
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Starch Side 1	Cavatappi Pasta with Tomatoes, Fresh Basil, Olive Oil and Garlic
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Starch Side 2	Garlic Mashed Potatoes with Butter & Green Onions
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Veggie Side 1	Roasted Corn with Caramelized Red Onions & Red Peppers
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Veggie Side 2	Green Beans with Toasted Almonds
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Salad 1	Mixed Green Salad with Dried Cranberries, Feta and Red Onions
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Bread 1	Warm Herbed Rolls with Dipping Oil
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Walk-about time	7:35 pm
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Walk about with Photographer

Cake Cutting Time	8:15 pm
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OH FRIDAY: AT 3 PM

Outside Desserts Display options	
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Bringing in pie servers

B&G private photos outside	8:30 pm
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Pie pedastal at each table

First Dance Time	8:45 pm
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Put stack of our plates at each table with our napkins on top of the stack of plates

Late Night Snack Time	
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Bringing in pie server stuff on Thursday

Bavarian Pretzels with Beer Chee	
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Guests will cut their own pie at the tables

Mulled Cider w/o donuts 2 hrs	
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Pies will be pre cut into 8 pieces

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McKay Lower Floor

KR Lower Floor

KRL - Floor Opens	<input type="text" value="12:00 pm"/>
Hair at Mod Squad	
KRL - Floor Closes	<input type="text" value="5:00 pm"/>
Lunch	
Added Hours	<input type="text"/>
3:00 pm Photographer arrives 7 hrs	
First Look with Father	<input type="text" value="4:30 pm"/>
4:30 pm First Look with Dad	
First Look with Groom	<input type="text"/>
Groom Airbb arrive at Wellers at 4 pm	

West Ceremony Grounds

CEREMONY - SET UP

Ceremony Time	<input type="text" value="5:00 pm"/>
First Look at Wellers	<input type="text"/>
at HH at 4:30 pm with Father	
Pictures b-4 ceremony	<input type="text" value="Yes"/>
4:00 Groom & Grooms men photos at Wellers	
Ceremony Rain Plan	<input type="text" value="In Gazebo"/>
Phone # to call if rains	<input type="text" value="Andreea: 734-255-9939"/>
Point person for rehearsal & cere	<input type="text" value="Nancy Drew c 214-336-3739"/>
Oversee Rehearsal & Ceremony	
Wedding party arrival time	<input type="text" value="4:30 pm"/>
Ceremony Music Set Up	<input type="text" value="Dj (no table needed)"/>
Thomas Muzak	
First Look before ceremony	<input type="text"/>
First Look is not at Wellers	
REHEARSAL TIME ON THUR	<input type="text" value="4:00 pm"/>
Reading Stand for Officiant	<input type="text" value="YES"/>
Urns for wedding aisle: \$15 each	<input type="text" value="2"/>
TBD	