

Client Fill-In Emma Schwartz & Roman Yatsyshyn

Saturday 7/11/2026

CustomerID	071126CH	EventID:	11255	Adults	186	Ceremony Time - WG	5:00 PM	Dinner Time - KIT	7:15 PM
EventDate	7/11/2026	Children	0	Indoor Bar Opens - C	5:30 PM	Cake Cutting Time - K	8:15 PM	Seating - C	11:30 PM
Client	Emma Schwartz & Roman Yatsyshyn	Other	0	Seat Guests - Ring Bell	6:00 PM	Indoor Bar Closes - C	11:30 PM	Rolls on tables when g	6:00 PM
Banner	Emma & Roman	SeatCnt	186	Salads served at tables	6:00 PM	Bride & groom grand	6:30 PM	Toast Time - CH	6:45 PM
Room(s)	CH ROOM	PrepCnt	186						
MainContact	Doug Zorn								
BarContact	Doug Zorn								

Carriage House

Set Up OF ROOM

Headtable:Table Sizes Needed	1-4ft / 2- 8ft
Number of Chairs at Head Table	18
Large Floor-Easel in Entry	1 Floor Easel

BAR - SETUP

Event Insurance Company	Arlington
Event Insurance Policy #	#
Non Alcoholic Beverage Service	Yes
BAR CONTACT Name & cell:	Doug zorn
Indoor Bar Opens	5:30 pm
Indoor Bar Closes	11:30 pm
# Bartenders Indoor Bar	1- 8hr
Outdoor Bar Opens	5:30 pm
# Bartenders Outdoor Bar	2 - 8hr
Beer: # Kegs CH	TBD
4 kegs hard cider	
Liquor	Yes
Wine: Red at Bar	Yes
Wine: White at Bar	Yes
Toast Time	6:45 pm
Toast with whatever guests are dr	Yes
Champagne Bottle at each Table	No
Champagne for Head Table Only	No
Champagne: Pour at Head Table	No
Tip Jar Allowed	Yes
Iced Water, Iced Tea, Lemonade	Yes
Water Pitcher at each Table	Yes

BAR - GLASSES

CH: GLASS Bar through dinner	Yes
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BAR - OUTDOOR ONLY

Outdoor Bar Set-Up	yes
A&L supplying tap for keg	Yes
All Plastic- No glass allowed at o	Yes
Liquor	Yes

EVENT - TABLE INFO

Napkin Color	White
Children Under 5	TBD
Highchair : Quantity	TBD
Boosters: Quantity	TBD
Wellers Farm Lanterns \$5	NO

EVENT - CHINA AND GLASSWARE

Dinner Plates	Yes
Salad Plates	Yes
Olive Oil Plates	Yes
Bread Plates	Yes
Champagne Glasses at All Tables	No
Champagne Glasses at Head Tabl	NO
Champagne Glasses at Head Tabl	NO

Carriage House

EVENT - SPECIAL ITEMS

SALES DISCUSSION

Room open for set up day of	11:00 am
Who is removing cake stand at e	
Mom is bringing boxes for desserts to go home	
Officiant	Glenn Miller
Discuss floral arrangements:	Yes
Florist	Little Floral workshop
Flower photo wall opposite DJ	
Florist must take trash & packagi	yes
Baker	Sweet Heather
Grooms mom doing traditional	
Sheetcakes being brought in	yes
DJ Services	TNT
Holding area for bridal party CH	CH Sunroom
Photographer	Cest La Vie
Name of Hotel	Hampton Inn
Shuttle service: Company	Hampton
Shuttle: # of guests	yes
Name of Person taking gifts	Aunt Margaret
Person getting envelopes	Aunt Margaret
Rehearsal dinner Location?	TBD
Bartender payments	4 Bartender
Who is taking leftover alcohol	fob Dan c 248-798-9700

BARTENDERS

- 3:30 PM Doug Zorn
- 3:30 PM Ken Lamontagne
- 3:30 PM Marybeth Smith

Waitstaff

- 4:30 PM Gwenn Hollister
- 4:30 PM Martha Ionita
- 4:30 PM Todd Ducsay

Gazebo

GAZEBO OPTIONS

High-Tops with linen 72" linen	2
Tables with 6 chairs & 72 " linen	4
Additional skirted table \$25 each	2 Additional skirted tables
Set up on Grassy Area for kids	
Skirted DJ table in GZ - 8 ft	Yes
Portable Stage	NO

EVENT - TABLE INFO

EVENT - SPECIAL ITEMS

Kitchen

EVENT - MENU

Hors d'oeuvres yes or no	Yes
4 hors	
Pass Hors Time	5:30 pm
Hors D'oeuvre	Portabella Mushroom Crostini
Hors D'oeuvre 1	Pork Pot Stickers with Ginger Shoyu Sauce
Hors D'oeuvre 2	Chicken Quesadilla Trumpets
Hors D'oeuvre 3	Asparagus Wrapped In Filo with Asiago Cheese
Seat Guests - Ring Bell at this ti	6:00 pm
Rolls on tables when guests are s	6:00 pm
Salads served at tables with rolls	6:00 pm
Bride & groom grand entrance	6:30 pm
DJ Announcing entire wedding p	TBD
Toast Time	6:45 PM
Number people toasting?	4
1 MOH 2 BM 3 FOB 4 FOG	
Time scheduled for toasts	20 min
Prayer Time	No
Dinner Time	7:15 pm
Menu Name	The Rustic
Entrée 1	Black Angus Prime Rib with Au Jus
Need a piece of salmon for sister with no nuts	
Entrée 2	Caramelized Salmon with Brown Pecan Butter
Starch Side 1	Artisan White Mac & Cheese
Starch Side 2	Rosemary Roasted Redskin Potatoes
Veggie Side 1	Green Beans with Bacon
Veggie Side 2	Roasted Corn with Caramelized Red Onions & Red Peppers
Salad 1	Caesar Salad with House-made Dressing & Home-made Croutons
Bread 1	Warm Herbed Rolls with Dipping Oil
Walk-about time	7:45 pm
with photographer at each table	
Cake Cutting Time	8:15 pm
Ukrainian Bread Challah	
Outside Desserts Display options	
Sheet cakes cut in kitchen	
B&G private photos outside	8:20 pm
Sweet Heather Anne	
First Dance Time	
Delivery:	

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Kitchen

EVENT - MENU

Late Night Snack Time

2 different flavors

Pizza Buffet Guest Count

TBD May have a dessert table on buffet table

Bavarian Pretzels with Beer Chee

Mulled Cider w/o donuts 2 hrs

Pizza & Bavarian on buffet and second for Ukranian desserts

McKay Lower Floor

KR Lower Floor

KRL - Floor Opens

KRL - Floor Closes

Added Hours

TBD

First Look with Groom

TBD

McKay Upper Floor

KR Upper Floor

KRU- Opens

Guys

KRU-Closes

West Ceremony Grounds

CEREMONY - SET UP

Ceremony Time

First Look at Wellers

TBD

Pictures b-4 ceremony

Ceremony Rain Plan

Setting up chuppa in side the structure

Phone # to call if rains

Point person for rehearsal & cere

Wedding party arrival time

Ceremony Music Set Up

First Look before ceremony

At Hospitality House @ 4:15 pm

REHEARSAL TIME ON THUR

DJ Table for ceremony - 4 ft

Reading Stand for Officiant

Small Round Table w/Linen

Behind the benches on right of the aisle

Urns for wedding aisle: \$15 each

Urns at the beginning of the wedding aisle