

Client Fill-In Mary Griffen & Guillermo Rugamas

Friday 7/24/2026

CustomerID	072426CH	EventID: 11951	Adults	125	Seat Guests - Ring Bell	5:30 PM
EventDate	7/24/2026		Children	0	Rolls on tables when g	5:30 PM
Client	Mary Griffen & Guillermo Rugama		Other	0	Salads served at tables	5:30 PM
Banner	Mary & Guillermo		SeatCnt	125	Bride & groom grand	6:00 PM
Room(s)	CH ROOM		PrepCnt	125	Dinner Time - KIT	6:30 PM
MainContact	want to store cakes 10-14 cakes				Cake Cutting Time - K	7:30 PM
BarContact	TBD					

Carriage House

Set Up OF ROOM

BAR - SETUP

Non Alcoholic Beverage Service	Yes
Tip Jar Allowed	Yes
Iced Water, Iced Tea, Lemonade	Yes
Water Pitcher at each Table	Yes

BAR - GLASSES

BAR - OUTDOOR ONLY

EVENT - TABLE INFO

EVENT - CHINA AND GLASSWARE

Dinner Plates	Yes
Salad Plates	Yes
Olive Oil Plates	Yes
Bread Plates	Yes

EVENT - SPECIAL ITEMS

SALES DISCUSSION

Discuss floral arrangements:	Yes
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BARTENDERS

3:30 PM Casey Hirth
 3:30 PM Doug Zorn
 3:30 PM Marybeth Smith

Waitstaff

4:30 PM Brenda Henkel
 4:30 PM Carol Wisner

Gazebo

GAZEBO OPTIONS

High-Tops with linen 72" linen	2
Tables with 6 chairs & 72 " linen	4
Additional skirted table \$25 each	1 Additional skirted table

EVENT - TABLE INFO

EVENT - SPECIAL ITEMS

Kitchen

EVENT - MENU

Hors d'oeuvres yes or no	No
Guest arrive at Bar Open 4:30 pm	
Pass Hors Time	
B&G arrive at 5 pm	
Hors D'oeuvre 2	
Guest arrive at 4:30 pm	
Hors D'oeuvre 3	
B&G ARRIVE @ 5 PM	

Kitchen

EVENT - MENU

Seat Guests - Ring Bell at this ti	5:30 pm
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They don't want a cocktail hour outside. Seat guests as they arrive

Rolls on tables when guests are s	5:30 pm
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TBD ON TIMELINE

Salads served at tables with rolls	5:30 pm
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Bride & groom grand entrance	6:00 pm
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DJ Announcing entire wedding p	Yes
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YES

Toast Time	6:15 PM
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Number people toasting?	3
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1 moh 2 bm 3 mob

Time scheduled for toasts	15 min
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Prayer Time	Yes
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Dinner Time	6:30 pm
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Menu Name	The Feast
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Entrée 1	Black Angus Prime Rib with Au Jus
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Entrée 2	Lightly Breaded Chicken Breasts with Lemon-Caper Sauce
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Starch Side 1	Cavatappi Pasta with Tomatoes, Fresh Basil, Olive Oil and Garlic
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Starch Side 2	Garlic Mashed Potatoes with Butter & Green Onions
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Veggie Side 1	Roasted Corn with Caramelized Red Onions & Red Peppers
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Veggie Side 2	Green Beans with Toasted Almonds
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Salad 1	Mixed Green Salad with Dried Cranberries, Feta and Red Onions
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Bread 1	Warm Herbed Rolls with Dipping Oil
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Walk-about time	6:50 pm
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without photographer

Cake Cutting Time	7:30 pm
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Name of person cutting cakes if	
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6-19 bringing in 3 sheet cakes

B&G private photos outside	7:35 pm
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First Dance Time	8:00 pm
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25 minutes for B&G photos