

Client Fill-In Allison Dasky & Robert Rariden

Friday 9/11/2026

CustomerID	091126CH	EventID: 11973	Adults	150	Ceremony Time - WG	5:00 PM	Toast Time - CH	6:45 PM
EventDate	9/11/2026		Children	0	Indoor Bar Opens - C	5:30 PM	Dinner Time - KIT	7:15 PM
Client	Allison Dasky & Robert Rariden		Other	0	Indoor Bar Closes - C	5:30 PM	Cake Cutting Time - K	8:15 PM
Banner	Allison & Rob				Seat Guests - Ring Bell	6:15 PM		
Room(s)	CH ROOM		SeatCnt	150	Rolls on tables when g	6:15 PM		
MainContact	Jill Pearce c 810-265-0021		PrepCnt	150	Salads served at tables	6:15 PM		
BarContact	FOB: John 810-348-3490				Bride & groom grand	6:40 PM		

Carriage House

Set Up OF ROOM

Headtable:Table Sizes Needed	1-4ft / 2- 8ft
Number of Chairs at Head Table	18
Large Floor-Easel in Entry	
TBD	

BAR - SETUP

Event Insurance Company	TBD
Event Insurance Policy #	TBD
Non Alcoholic Beverage Service	Yes
BAR CONTACT Name & cell:	FOB: John 810-348-349
Indoor Bar Opens	5:30 pm
Indoor Bar Closes	5:30 pm
# Bartenders Indoor Bar	1- 8hr
Outdoor Bar Opens	5:30 pm
# Bartenders Outdoor Bar	2 - 8hr
Beer: # Kegs CH	
TBD	

Liquor	Yes
Wine: Red at Bar	Yes
Wine: White at Bar	Yes
Oranges for Oberon beer	yes
Toast Time	6:45 pm
Toast with whatever guests are dr	Yes
Champagne Bottle at each Table	No
Champagne for Head Table Only	No
Champagne: Pour at Head Table	No
Tip Jar Allowed	Yes
Iced Water, Iced Tea, Lemonade	Yes
Water Pitcher at each Table	Yes

BAR - GLASSES

BAR - OUTDOOR ONLY

Outdoor Bar Set-Up	yes
All Plastic- No glass allowed at o	Yes
Liquor	Yes

EVENT - TABLE INFO

Napkin Color	Ivory
Bringing own table numbers	Yes
Children Under 5	Yes
Bringing in own candles	Yes
Wellers Farm Lanterns \$5	N

EVENT - CHINA AND GLASSWARE

Dinner Plates	Yes
Salad Plates	Yes
Olive Oil Plates	Yes
Bread Plates	Yes
Champagne Glasses at All Tables	No
Champagne Glasses at Head Tabl	NO
Champagne Glasses at Head Tabl	NO

EVENT - SPECIAL ITEMS

Carriage House

SALES DISCUSSION

Who is setting up florals?	Sunflower Fields
Room open for set up day of	11:00 am
Officiant	RJ Lambert
Discuss floral arrangements:	Yes
Florist	Sunflower Kris
Baker	TBD
DJ Services	Michaels Entertainment
Photographer	Hannah Who Media
Name of Hotel	Hampton Inn
Shuttle service: Company	yes
Name of Person taking gifts	Jill Pearce c 810-265-0021
Person getting envelopes	Jill Pearce c 810-265-0021
Rehearsal dinner Location?	Salt Springs
Who is taking leftover alcohol	FOB: John 810-348-3490

BARTENDERS

3:30 PM	Ashley Everest
3:30 PM	Casey Hirth
3:30 PM	Marybeth Smith

Waitstaff

4:30 PM	Ava Nowatzke
4:30 PM	Carol Wisner
4:30 PM	Todd Ducsay

Gazebo

GAZEBO OPTIONS

High-Tops with linen 72" linen	2
Tables with 6 chairs & 72 " linen	4
Additional skirted table \$25 each	
Checkered dance floor	
Skirted DJ table in GZ - 8 ft	Yes

EVENT - TABLE INFO

EVENT - SPECIAL ITEMS

Kitchen

EVENT - MENU

Hors d'oeuvres yes or no	Yes
Pass Hors Time	5:30 pm
Hors D'oeuvre	Bacon Wrapped Scallops
Hors D'oeuvre 1	Pork Pot Stickers with Ginger Shoyu Sauce
Hors D'oeuvre 2	Filo Triangles filled with Spinach & Feta Cheese
Seat Guests - Ring Bell at this ti	6:15 pm

Kitchen

EVENT - MENU

Rolls on tables when guests are s	6:15 pm
Salads served at tables with rolls	6:15 pm
Bride & groom grand entrance	6:40 pm
DJ Announcing entire wedding p	Yes
As a group	
Toast Time	6:45 pm
Number people toasting?	4
1 MOH 2 BM 3 FOG 4 FOB	
Prayer Time	Yes
Dinner Time	7:15 pm
Menu Name	The Feast
Menu Price upgrade	4.00
Entrée 1	Black Angus Prime Rib with Au Jus
Entrée 2	Lightly Breaded Chicken Breasts with Lemon-Caper Sauce
Starch Side 1	Artisan White Mac & Cheese
Starch Side 2	Garlic Mashed Potatoes with Butter & Green Onions
Veggie Side 1	Roasted Corn with Caramelized Red Onions & Red Peppers
Veggie Side 2	Green Beans with Toasted Almonds
Salad 1	Mixed Green Salad with Dried Cranberries, Feta and Red Onions
Bread 1	Warm Herbed Rolls with Dipping Oil
Walk-about time	7:30 pm
TBD 30 min	
Cake Cutting Time	8:15 pm
Outside Desserts Display options	
TBD	
Renting china cake plates	
TBD	
B&G private photos outside	8:20 pm
First Dance Time	8:40 PM
Late Night Snack Time	10:00 pm
Pizza Buffet Guest Count	75

McKay Lower Floor

KR Lower Floor

KRL - Floor Opens	7:45 am
First Look with Father	4:00 pm

McKay Upper Floor

KR Upper Floor

KRU- Opens	12:00 pm
KRU-Closes	5:00 pm

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McKay Upper Floor

West Ceremony Grounds

CEREMONY - SET UP

Ceremony Time	5:00 pm
First Look at Wellers	No
Pictures b-4 ceremony	No
Ceremony Rain Plan	In Gazebo
Phone # to call if rains	Andreea: 734-255-9939
Point person for rehearsal & cere	Jill Pearce c 810-265-0021
A friend	
Wedding party arrival time	4:00 pm
Ceremony Music Set Up	Other
String for Broke	
First Look before ceremony	
Set up 4 chairs at ceremony site	
REHEARSAL TIME ON THUR	4:00 pm
DJ Table for ceremony - 4 ft	No
2 pm to 4 pm decorate	
Reading Stand for Officiant	NO
Small Round Table w/Linen	No
Urns for wedding aisle: \$15 each	5