

Client Fill-In Isa Wishart & Everett Beger

Saturday 10/17/2026

CustomerID	101726CH	EventID: 11974	Adults	137	Ceremony Time - WG	5:00 PM	Toast Time - CH	6:50 PM
EventDate	10/17/2026		Children	0	Indoor Bar Opens - C	5:30 PM	Dinner Time - KIT	7:15 PM
Client	Isa Wishart & Everett Beger		Other	0	Outdoor Bar Opens -	5:30 PM	Cake Cutting Time - K	7:30 PM
Banner	Isa & Everett		SeatCnt	137	Seat Guests - Ring Bell	6:30 PM	Indoor Bar Closes - C	11:00 PM
Room(s)	CH ROOM		PrepCnt	137	Rolls on tables when g	6:30 PM		
MainContact	Emma # 19 c734-330-5573				Salads served at tables	6:30 PM		
BarContact	fog: DON C 248-514-8530				Bride & groom grand	6:50 PM		

Carriage House

Set Up OF ROOM

Thursday decorating	11:00 am
Headtable:Table Sizes Needed	1- 4ft / 1-8ft
Number of Chairs at Head Table	10

Set up a high top table with linen

BAR - SETUP

Event Insurance Company	RVNA -
Event Insurance Policy #	#OLP118321
Non Alcoholic Beverage Service	Yes
BAR CONTACT Name & cell:	fog: DON C 248-514-8530
Indoor Bar Opens	5:30 pm
Indoor Bar Closes	11:00 pm
# Bartenders Indoor Bar	2 - 8 hr
Outdoor Bar Opens	5:30 pm
# Bartenders Outdoor Bar	2 - 8hr

Indoor Bar: Short 1=1/4

Beer: # Kegs CH 2

Outside Bar: Belles 1 -1/4

Beer: Bottled RR	NO
Liquor	Yes
Wine: Red at Bar	Yes
Wine: White at Bar	Yes
Toast Time	6:50 pm
Champagne Bottle at each Table	Yes
Champagne: Pour at Head Table	Yes
Tip Jar Allowed	Yes
Iced Water, Iced Tea, Lemonade	Yes
Water Pitcher at each Table	Yes

BAR - GLASSES

CH: GLASS Bar through dinner Yes

BAR - OUTDOOR ONLY

Outdoor Bar Set-Up	yes
Outdoor Bar Opens	5:30 pm
Outdoor Bar Closes	11:30 pm
A&L supplying tap for keg	Yes
All Plastic- No glass allowed at o	Yes
Liquor	Yes

EVENT - TABLE INFO

Napkin Color	Ivory
Picking up napkins to fold	yes

PICKING UP NAPKINS ON THURSDAYS

Bringing own table numbers	Yes
Children Under 5	Yes
Bringing in own candles	Yes

11 am DESIGNS THAT MATTER Yael Golden c 734-891-6608 : Garlands, seating chart, bar menu,

EVENT - CHINA AND GLASSWARE

Dinner Plates	Yes
Salad Plates	Yes
Olive Oil Plates	Yes

Carriage House

EVENT - CHINA AND GLASSWARE

Bread Plates	Yes
Champagne Glasses at All Tables	Yes

Pour champagne at head table

EVENT - SPECIAL ITEMS

SALES DISCUSSION

Who is setting up florals?	11 am Yeal
Who is tearing down at end of ni	Teal
Room open for set up day of	11:00 am
Go over Rules & Reminders & si	Yes
Officiant	Matthew c 734-730-6691
Discuss floral arrangements:	Yes
Florist must take trash & packagi	Yeal Design Center
Baker	Contoros
Sheetcakes being brought in	2
DJ Services	Stealth
Holding area for bridal party CH	yes
Photographer	Jamie Gens
Name of Hotel	Hampton Inn
Shuttle service: Company	yes
Shuttle: # of guests	yes

Shuttle 4 pm 10:40 pm

Name of Person taking gifts	Emma # 19 c734-330-5573
Person getting envelopes	Emma # 19 c734-330-5573

BANQUET MANAGER

2:00 PM Andreea Saitis

BARTENDERS

3:30 PM Chad Weener
3:30 PM Doug Zorn
3:30 PM Marybeth Smith

Waitstaff

4:30 PM Carol Wisner
4:30 PM Martha Ionita
4:30 PM Todd Ducsay

Gazebo

GAZEBO OPTIONS

High-Tops with linen 72" linen	3
1 20-amp One high top over by the fire- pit	
Tables with 6 chairs & 72 " linen	4
Skirted DJ table in GZ - 8 ft	Yes
Dance Floor Rental Company	Alpine

SET UP A HIGH TOP TABLE BY THE FIRE PIT FOR CIGAR BAR

EVENT - TABLE INFO

Picking up napkins to fold	
Bringing in patio heater 5 and 2 for the Gazebo	

Gazebo

EVENT - TABLE INFO

EVENT - SPECIAL ITEMS

Kitchen

EVENT - MENU

Ceremony Away	0
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They are doing the vows before the ceremony

Hors d'oeuvres yes or no	Yes
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Pass Hors Time	5:30 pm
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Hors D'oeuvre	Pear & Brie Wrapped in Phyllo
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Hors D'oeuvre 1	Pork Pot Stickers with Ginger Shoyu Sauce
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Hors D'oeuvre 2	Filo Triangles filled with Spinach & Feta Cheese
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Seat Guests - Ring Bell at this ti	6:30 pm
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Rolls on tables when guests are s	6:30 pm
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Salads served at tables with rolls	6:30 pm
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B&G cut cake at grand entrance	
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6:30 Golden Hour photos before the grand entrance

Bride & groom grand entrance	6:50 pm
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Just B&g

Toast Time	6:50 pm
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B & G Welcome

Number people toasting?	4
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Welcome by bride & groom

Time scheduled for toasts	5 min
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Prayer Time	Yes
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Dinner Time	7:15 pm
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Menu Name	Italian Countryside
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6 GF

Entrée 1	Chicken Marsala with Cremini Mushrooms
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Entrée 2	Slow Roasted Short Ribs in Rich Red Wine Saude
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Starch Side 1	Smashed Garlic Redskin Potatoes with Butter & Chives
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Starch Side 2	Risotto with Grilled Portabello Mushrooms
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Veggie Side 1	Green Beans with Caramelized Shallots
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Salad 1	Caesar Salad with House-made Dressing & Home-made Croutons
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Bread 1	Warm Ciabatta Bread with Dipping Oilh
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7:20 pm Speeches: 1 MOH 2 BM

Walk-about time	7:20 pm
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7:30 Cake Cutting

Cake Cutting Time	7:30 pm
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7:40 Walk about w photographer

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Kitchen

EVENT - MENU

Outside Desserts Display options	
Cantaros 4 tier wedding cake, cookies, macaroons	
Renting china cake plates	
Included in Wellers cake cutting service. Cut the entire.	
B&G private photos outside	6:30 pm
2 Sheet cakes small 4 tier wedding cake	
First Dance Time	8:15 pm
Late Night Snack Time	10:00 pm
Bavarian Pretzels with Beer Chee	100

West Ceremony Grounds

CEREMONY - SET UP

CEREMONY INFORMATION	
Arriving from home:	
Ceremony Time	5:00 pm
2:30 Photographer arriving	
First Look at Wellers	No
2:00 Room opens for vendor deliveries	
Pictures b-4 ceremony	Yes
3:00 pm Photos	
Ceremony Rain Plan	In Gazebo
3:15 pm pm doing VOWS	
Phone # to call if rains	Andreea: 734-255-9939
Drop the curtain for the vows in the sunroom	
Point person for rehearsal & cere	Emma Target
Wedding party arrival time	3:00 pm
Ceremony Music Set Up	Dj (no table needed)
Eric Stealth DJ	
First Look before ceremony	
No	
REHEARSAL TIME ON THUR	6:00 pm
Reading Stand for Officiant	YES
Urns for wedding aisle: \$15 each	2
In front of wedding pergola	